



JOINT CONSULTATIVE COUNCIL FOR THE CONSTRUCTION INDUSTRY

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15th March, 2021

Mr. Noel Garcia
Chairman
Urban Development Corporation of Trinidad and Tobago Limited
38-40 Sackville Street
Port of Spain

Dear Mr Garcia

Master Plan for the Revitalisation of Port of Spain

Re: Application for Information under the Freedom of Information Act (FOIA)

The subject at caption refers. On Monday 16th November, 2020, at the Hyatt Regency in Port of Spain, the Ministry of Planning and Development hosted the Spotlight on Urban Development: The Revitalisation of Port of Spain. At the event NLBA Architects Limited, consultants for the Urban Development Corporation of Trinidad and Tobago Limited made a presentation on projects proposed as part of the revitalisation of Port of Spain within the framework of a Master Plan.

We are unclear about the process for the procurement of NLBA Architects Limited, and the terms of reference for the consultancy. Furthermore, whilst various presentations have been made by the consultants, to date, the Master Plan is not available in the public domain.

In light of the foregoing, we are requesting under the Freedom of Information Act (FOIA) (see attached request form) as a matter of urgency, the production/ or copies of the following documents;

1. A copy of The request for Expression of Interest (EOI) and/ or Request for Proposals (RFP) for the consultancy to produce a Master Plan for the Revitalisation of Port of Spain.
2. A copy of The terms of reference for the consultancy to prepare a Master Plan for the Revitalisation of Port of Spain.
3. A copy of the contract for the consultancy between NLBA Architects Limited and the Ministry of Planning and Development through the Urban Development Corporation of Trinidad and Tobago Limited.

4. A copy of the Master Plan for the Revitalisation of Port of Spain, prepared by NLBA Architects Limited as referenced at the public consultations.
5. Confirmation of the status of the Master Plan in accordance with Section 7 of the Town and Country Planning Act Chapter 35:01.

Please advise whether there is any cost involved in the production of the documents requested and/or whether there are any other requirements to be met in accessing the requested documents.

Note that we have already made this request to the Minister of Planning and we were advised that they have no such information and directed us to make said application to your good office.

We thank you for your prompt attention and assistance in this urgent matter.

Yours faithfully,

**THE JOINT CONSULTATIVE COUNCIL
FOR THE CONSTRUCTION INDUSTRY**



Fazir Khan, BSc., REng, FAPETT
President

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Cc: Honourable Mrs. Camille Robinson-Regis, MP, Minister of Planning and Development